



## *Report to the Auburn City Council*

Action Item

**3**

Agenda Item No.

City Manager Approval

**To:** Mayor and City Council Members

**From:** Bernie Schroeder, Director of Public Works *BS*  
Megan Siren, Administrative Analyst/Transit Manager *MS*

**Date:** October 24, 2011

**Subject:** 2011/2012 Annual Local Transportation and State Transit Assistance Fund Claims

### **The Issue**

Shall the City submit the 2011/2012 claims for LTF and STA funds to be placed in the City's Transit and Transportation Funds?

### **Conclusion and Recommendation**

Staff recommends that City Council by **RESOLUTION**, authorize the Director of Public Works to submit and execute on behalf of the City of Auburn the 2011/2012 Transportation Development Act claims for the Local Transportation Fund in the amount of \$545,274 and the State Transit Assistance Fund in the amount of \$60,861 to the Placer County Transportation Planning Agency (PCTPA).

### **Background**

Each year the City must submit claims for Local Transportation Fund (LTF) funds from Placer County Transportation Planning Agency (PCTPA). These LTF funds arise from a ¼ cent of the 7 ½ cent sales tax generated within Placer County and are used to pay for transit operations and capital as well as street improvements within the City.

The claims for Fiscal Year 2011/2012 are broken down as follows:

Local Transportation Fund (LTF)	\$254,181	-	Transit Operations/Capital
	\$291,093	-	Streets and Roads Purposes
State Transit Assistance Fund (STA)	\$60,861	-	Transit Operations

For FY 2011/2012 the \$174,946 in LTF funds are proposed to be used for the following projects: 2011/2012 Overlay Project, Palm Avenue Sidewalk Project, Sidewalk Repairs, Signal Repair Projects, Intersection Improvements, and various Storm Drain upgrades/repairs.

The \$254,181 allocated to Transit Operations from the LTF will be used to fund the operation and management of the Transit Department, also including components of the capital project for the new transit buses, fueling costs, maintenance, materials and supplies, regular salaries, insurance and communication costs. The entire \$60,861 in STA Funds must be used for Transit operations.

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**Alternatives Available to Council; Implications of Alternatives**

1. Authorize submission of claims as presented
2. Authorize submission of claims with changes

**Fiscal Impact**

In the Transportation Fund (#26) the operating budget reflects revenues from LTF funds in the amount of \$291,093. In the Transit Fund (#27) the operating budget reflects revenues from LTF funds in the amount of \$254,181. The STA funding of \$60,861 is an increase of anticipated revenues by \$12,506 that was not included in the 2011/12 budget. The increase in STA funding will be spent on Transit (Operations or Capital Project).

All projects included in this LTF Claim were budgeted in the 2011/2012 Fiscal Year Budget.

**Budget Reference:**

2011/2012 Adopted Operating Budget, Transit Fund

2011/2012 Adopted Operating Budget, Transportation Fund

Attachments: LTF Claim  
Resolution

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY  
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn  
ADDRESS: 1225 Lincoln Way  
Auburn, CA 95603  
CONTACT PERSON: Megan Siren  
Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$ 60,861 for Fiscal Year 2011/12, to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer.

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

PLACER COUNTY  
TRANSPORTATION PLANNING AGENCY  
BOARD OF DIRECTORS

APPLICANT

BY: \_\_\_\_\_  
(signature)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
(signature)

TITLE: Director of Public Works

DATE: \_\_\_\_\_

CLAIM FOR LOCAL TRANSPORTATION FUNDS

TRANSIT PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY  
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn

ADDRESS: 1225 Lincoln Way

Auburn, CA 95603

CONTACT PERSON: Megan Siren

Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2011/12, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations/Capital:	\$ <u>254,181</u>
P.U.C. 99275, Article 4.5, Community Transit Services:	\$ <u></u>
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$ <u></u>
C.C.R. 6648, Capital Reserve:	\$ <u></u>
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$ <u></u>

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY  
TRANSPORTATION PLANNING AGENCY  
BOARD OF DIRECTORS

APPLICANT

BY: \_\_\_\_\_  
(signature)

BY: \_\_\_\_\_  
(signature)

TITLE: \_\_\_\_\_

TITLE: Director of Public Works

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

CLAIM FOR LOCAL TRANSPORTATION FUNDS

STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY  
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn  
ADDRESS: 1225 Lincoln Way  
Auburn, CA 95603  
CONTACT PERSON: Megan Siren  
Phone: 530-823-4211 x 145 Email: msiren@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2011/12, for street and road purposes (P.U.C. 99400a) in the amount of \$ 291,093 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY  
TRANSPORTATION PLANNING AGENCY  
BOARD OF DIRECTORS

APPLICANT

BY: \_\_\_\_\_  
(signature)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
(signature)

TITLE: Director of Public Works

DATE: \_\_\_\_\_

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RESOLUTION NO. 11-  
RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE 2011/2012  
LOCAL TRANSPORTATION FUND CLAIM TO THE PLACER COUNTY  
TRANSPORTATION PLANNING AGENCY

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WHEREAS, in the procedures established by the Placer County Transportation Planning Agency (PCTPA) requires the applicant to certify by resolution approval of the execution of the application before submission of said application to the PCTPA;  
THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the CITY OF AUBURN authorizes the submittal of an application to PCTPA for the 2011/2012 Local Transportation Fund Claim. The Director of Public Works of the City of Auburn or her designee, is hereby authorized and empowered to execute the 2011/12 Transportation Claim and all necessary amendments and payment requests hereto in the amount of:

- \$350,702                    TDA Article 4, P.U.C. 99260a (Transit Operations)
- \$174,946                    TDA Article 8a, P.U.C. 99400a (Streets and Roads)
- \$57,931                    STA (State Transit Assistance)

DATED: October 24, 2011

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William W. Kirby, M.D., Mayor

ATTEST:

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Joseph G. R. Labrie, City Clerk

I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 24<sup>th</sup> of October 2011 by the following vote on roll call:

- Ayes:
- Noes:
- Absent:

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Joseph G. R. Labrie, City Clerk